

**Immaculate Conception School Board Meeting Minutes**  
**January 4, 2023**

**Members Present:**

Joey Starke, President

Shelly Meier, Vice-President

Wendy McCall, Secretary

Tim Huff, Board Member

Trent Essner, Board Member

Todd Lentz, Board Member

Michael Barnes, H&S President

Michele Campbell, Principal

Fr. Randy Tochtrop, Pastor

**Outside Communications:**

- An article about the Moravian star project at IC was published in the *Mirror*.
- Facebook posts are made periodically.
- What Christmas Means to Me (short essays) written by IC students were published in the *Cash-Book Journal*.

**Principal's report (Ms. Campbell):**

- Ms. Campbell reported current enrollment: 35 Pre-K Students and 123 Students K-8.
- The school is preparing for Catholic Schools Week.
- New student registration will begin.
- The distinguished graduate winner has been determined. The award will be presented during Catholic Schools Week after the All-School Mass on Wednesday, February 1, 2023.
- Interest in a summer care program and an early child care program were discussed.
- An anonymous \$200 donation was made to each teacher and teacher's aide to buy supplies for their classrooms.
- Ms. Campbell encouraged everyone to complete the principal evaluation that was sent out.

**Committee Reports:**

- **Athletic Committee (Mr. Lentz)** – There is not enough interest in girls' basketball this year. There is interest in boys' volleyball. The ICS archery team will host the annual invitational tournament at IC on Saturday, February 11, 2023.
- **Christian Service (Ms. Campbell)** – No updates.
- **Home and School (Mr. Barnes)** – The Catholic Schools Week breakfast will be held on January 29, 2023. Trivia Night is planned for February 3, 2023. The School Board discussed IC Bucks (Scrip Fundraising) and how it works. Spring Fling planning was also discussed.
- **Marketing Committee (Mr. Huff)** – The Marketing Committee is preparing for Catholic Schools Week (see details in New Business). Second grade spotlight is planned for January. ICYMI will include information about Artsonia.
- **Parish Council (Ms. Meier)** – The focus is on being a welcoming parish.

**Old Business:**

- No updates.

**New Business:**

- Catholic Schools Week: Future Students, Current Students, and Alumni
  - A special publication will be included in the Bulletin the weekend of January 21<sup>st</sup>/22<sup>nd</sup> (before Catholic Schools Week) for public awareness of upcoming events.
  - Personal invitations were discussed and are being considered.
  - Banners for local businesses were discussed and are being considered.
  - Publications in the *Southeast Missourian*, the *Cash-Book Journal*, and the *Mirror* are planned.
  - Opportunities for KFVS12 or KHIS interviews were discussed.
  - A request will be made for parent/student videos again this year, with plans to share at Mass.
  - Facebook will be updated with Catholic Schools Week information and logos.
  - School tours will be available at the Pancake Breakfast.
  - There will be an All-School Mass on Wednesday of Catholic Schools Week.
  - A Catholic Schools Week banner will be added to the ICS website.
- Canva accounts for the teachers were discussed.
- A recommendation was made to consider yard signs with welcome packets for new families.

**Pastor's Report (Fr. Tochtrop):**

- First Confessions have been completed.
- 3<sup>rd</sup> graders will begin training to serve.

**Immaculate Conception Parish Council Meeting Minutes  
Wednesday, January 18<sup>th</sup>, 2023**

President Jeff Hotop presided.

Members present were Fr. Randy Tochtrop, Lucas Green, Rodney Eftink, Roberta Feeney, Michelle Spooler, Paul Kester, and T.J. Vandeven.

Guests present were Wendy McCall (School Board), and Brian Bauknecht (parishioner).

Opening Prayer was led by Rodney Eftink.

Reports:

Wendy McCall reported for the School Board.

- Catholic Schools Week is coming up Jan. 29<sup>th</sup> to Feb. 4<sup>th</sup>.
  - o It will include Spirit Days, Class Service Projects, Family Picnic, and more.
- Gauging interest in a possible Summer Catholic School Program
- Pancake/Sausage Breakfast Sun. Jan. 29, 2023, 7-11AM, Parish Center

Pastor's Report:

- Training was held for Lectors, Extraordinary Ministers, Ushers, etc.
- The Parish needs qualified drivers for our Parish bus. A CDL License with passenger endorsement is required. Anyone interested should contact the Parish Office.

Old Business:

- Jeff Hotop finalized the Plan of Action report for the "Maintenance to Mission" initiative. Fr. Randy submitted it to the Diocese in December.

New Business:

- Brian Bauknecht is discerning the Diaconate and shared this with the Council. He has been a member of Immaculate Conception Parish for over 20 years and has already been serving the parish in many ways. The Parish Council approved the Recommendation of Brian to the Diaconate. A motion was made by T.J. Vandeven and seconded by Michelle Spooler, Rodney Eftink, and Lucas Green. A letter will be written from the Parish Council to the Bishop with this recommendation.
- The parish council shared prayer requests and will continue to pray for one another.
- Next meeting will be held February 15<sup>th</sup>, 2023, at 6:00 PM.

Closing Prayer was led by Roberta Feeney.

Respectfully Submitted,  
T.J. Vandeven  
Secretary

# CHRISTMAS FLOWER OFFERINGS

Joseph Kluesner	Wallace Hotop	Elmer Welter
Catherine Jinkerson	Robert D. Hutchings	Emil H. Hartmann
Catherine P. Hartmann	James L Hubert	Mary P. Hubert
Norman & Emile Heisserer	Ben & Florence Sides	Sister Marie Felter
Don Niederkorn	Henry & Betty Niederkorn	Albert & Hilda Beussink
Claude & Jeanette Riley	Deborah & Jeremy Shank	Joe & Madelyn Randol
Leon & Emma Scherer	Richard & Jody Knaup	Aurelia Scherer
Mary Knaup Gardiner	Paul & Myrtle Maloney	Herb & Virginia Essner
Walter & Mary L. Kelbley	David Hutson	Ed & Allene Glueck
Walter & Stella Glueck	Larry Fuller	Raymond & Marilyn Franklin
Jeff Seabaugh	John A. VanGennip	Thelma Clements
Wilbert Clements	Pamela Clements	Verna Jean Boyd
Tom Boyd	Rebecca Watkins	Lonnie Moore
Bill & Fran Funderburk	Truman & Verda Moore	Mike Hurst
Helen Reisenbichler	Edmundo Azarraga	Veronica Azarraga
Rommel & Erwin Azarraga	Clarence & Vaneta Randol	Joyce Seyer
Dave Seyer	Paul Seyer	Dorothy Seyer
Lawrence Seyer	Elizabeth Ann Eftink	Bianca & George Honeywell
Robert A. Adams	Bob & Alma Brock	Chester & Evelyn Friedrich
Henry & Pat Mendoza	Ellen Strange	Chris Bohnsack
Simon & Theodora Jansen	Schmuke Girls	Bill & Bert Birk
Catherine Buerck	Craig Buerck	Mr. & Mrs. Leroy Lancaster
Walter, Lorine, Donald & Tom Ostendorf	Dean Meinz	Jack, Lorraine & Tom Martin

Wilbert & Stella Welker	Regina Donaldson	Brent Martín
Judy & Ben Armstrong	Milford Kirn	Albert Adams
Esther Adams	Pat McClellan	Candy McClellan
Eugene & Loretta Arnzen	Francis Peter Alipala	Aionisia Alipala
Gervacio Alipala	Candida Montaino	Miguel Montaino
Glenn & Brenda Elfrink	Michael & Annie Blechle	Norma Greene
Kenneth & Anita Longman	Norman L. Horrell	Toni Willenbring
Martha Ziegler	Donald Ziegler	Wanda Holland
Kirby Jr. & Arlene Grantham	Ed & Arvella Steimle	Mary Loos
Michael Johnson	Lonnie/Marilyn Sievers	Dave/Dona Wikel
Dorothy Hinkebein	Ennis W. Hinkebein	Gerald Hinton
Stanley Clippard	John & Rita Scheffer	John & Eva Harvell
Deceased members of the Harvell & Scheffer Families		Alice Maria Harvell
Kathleen Gibbar	Gerald Gibbar	Mary Gibbar Herndon
Venida Warren	Norma Tuschoff	Steven & Cynthia Haas
Terry & Michele Campbell	Bill Gosche	Marty & Jamie DeBrock
James & Lisa Biri	Richard & Cheryl Scheffer	Carl & Phyllis Helt
Paul & Shirley Kiehne	James & Gail Gosche	Ronald & Betty Badger
Ralph & Monica James	Chris & Julie Martin	Richard & Sylvia Niedbalski