

Immaculate Conception Parish School Board Meeting Minutes
August 3, 2022

Members Present:

John Litzelfelner, Outgoing
President

Joey Starke, President

Shelly Meier, Vice-President

Wendy McCall, Secretary

Tim Huff, Board Member

Todd Lentz, Board Member

Trent Essner, Board Member

Michele Campbell, Principal

Fr. Randy Tochtrop, Pastor

Outside Communications:

- The Immaculate Conception School (ICS) Class Spotlight bulletin insert recently featured the 8th grade class. The ICS Golf Tournament was successful and well attended with 31 teams participating.

Financial Report:

- Board members reviewed the June financial report for Fiscal Year 2022 (FY22; July 1, 2021 – June 30, 2022). Actual revenue and expenses were generally in line with budget, and the fiscal year closed with revenue exceeding expenses by approximately \$2,000. The anticipated fiscal year parish subsidy of \$404,644 was reduced to \$366,000, as this is what was needed to balance the budget.

Principal's report (Ms. Campbell):

- Ms. Campbell reviewed the current school enrollment for the 2022-2023 school year, which is 37 students in pre-kindergarten and 118 students in K through 8th grade.
- Board members discussed the changes in K-8 enrollment and the potential reasons families choose a Catholic education or a public school education for their children (e.g. positive reputation of ICS and the student experience, financial concerns such as inflation or cost of tuition, negative experiences in public schools) and discussed the funding formulas for Catholic parish schools (e.g. approximately 40% of the ICS annual operating revenue is from the parish subsidy).
- Ms. Campbell reported that Ms. Jenna Rubel has resigned, and Ms. Campbell has posted a position for full-time school secretary and part-time school nurse.

Committee Reports:

- **Athletic Committee (Mr. Lentz)** – No report.
- **Christian Service (Ms. Campbell)** – 7th and 8th grade students will participate in the Immaculate Heart of Mary Christian Service Program and will complete service hours, which will also count toward their preparation for Confirmation. Students have a minimum requirement of 25 service hours during the 12-month period beginning in the summer before the school year.
- **Home and School (Ms. Campbell)** – Ms. Campbell reported that the ICS Golf Tournament profit was just over \$12,000.
- **Marketing Committee (Mr. Huff)** – No report.
- **Parish Council (Dr. Starke and Fr. Tochtrop)** – Dr. Starke reported that there had not been a parish council meeting during the summer. The next meeting will be in September, and as School Board Vice-President, Ms. Meier will attend as the representative of the School Board.

Old Business:

- Results of the ICS parent survey, which was completed in the spring, will be presented at an upcoming Board meeting.

New Business:

- New School Board members Ms. Wendy McCall and Mr. Trent Essner began their 3-year term at this meeting. Ms. Campbell thanked Mr. Litzelfelner for his service to the School Board during his 3-year term. Dr. Starke will assume the role of School Board President. Ms. Meier was nominated and approved to the role of School Board Vice-President. Ms. McCall was nominated and approved to the role of School Board Secretary. Mr. Huff was nominated and approved to the role of Marketing Committee representative. Mr. Lentz was nominated and approved to the role of Athletic Committee representative.

Pastor's Report (Fr. Tochtrop):

- Fr. Tochtrop reported that Mr. Dennis Ruch has been hired for the school maintenance position.

Next Meeting Date: The next IC School Board meeting will be Wednesday, September 7, 2022, at 6:00pm.