

Immaculate Conception Parish School Board Meeting Minutes

November 3, 2021

Members Present:

John Litzelfelner, President
Joey Starke, Vice President
Tim Huff, Secretary

Shelly Meier, Board Member
Trina Hindman, Board Member
Todd Lentz, Board Member

Rose Miller, Home & School President
Michele Campbell, Principal
Fr. Randy Tochtrop, Pastor

Outside Communications:

- The October Immaculate Conception School (ICS) Class Spotlight flyer for church bulletin featured the Kindergarten class and provided information about boys' basketball and girls' volleyball.

Financial Report:

- Board members reviewed the September financial report for Fiscal Year 2022 (FY22; July 1, 2021 – September 30, 2021). Board members discussed FY21 vs FY22 budget, Emergency Assistance for Non-Public Schools (EANS) grant program reimbursement, public relations expenses, and scholarship revenue. Three months into Fiscal Year 2022, actual revenue and expenses were generally in line with budget.

Principal's report (Ms. Michele Campbell):

- Ms. Campbell reviewed the current payment status for curriculum fees and tuition, and the current school enrollment for the 2021-2022 school year, which is 35 students in pre-kindergarten and 130 students in K through 8th grade. The ICS faculty are pursuing a renewed focus on personal spiritual growth.

Committee Reports:

- **Athletic Committee (Ms. Trina Hindman)** – Athletic Committee has solicited bids and advice on gym floor repairs for the protective coating, which is wearing off and in need of repairs. The committee is evaluating credit card payment options for games and setting up an online store for ICS apparel. Banners in the gym will be updated.
- **Christian Service** – No report.
- **Home and School (Ms. Rose Miller)** – Ms. Miller is looking for someone to coordinate the ICS parade float for the Uptown Jackson Christmas parade on December 5th. Board members discussed planning for the spring golf tournament and a new cornhole tournament event. The next H&S meeting will be Nov 15th.
- **Marketing Committee (Ms. Shelly Meier)** – 1st grade will be featured in the next Class of the Month church bulletin insert along with information about upcoming ICS events. Marketing Committee will meet soon and review its role in supporting ICS activities. Board members discussed the ICS websites (lovewhatic.com, which provides information for new families interested in ICS, and icsjackson.eduk12.net, which provides the parent portal for accessing grades and other information for current families) and how best to direct families to the most appropriate information.
- **Parish Council (Dr. Joey Starke)** – Dr. Starke attended the parish council meeting at IC in October, where they discussed an ongoing effort to develop mission and objectives for parish council, and he encouraged Board members to make a personal commitment to spiritual growth.

Old Business: None

- Board members discussed feedback from the pre-K teachers on how to better incorporate families with pre-K students into ICS' overall activities, including Home and School, and ICS communications.
- Board members discussed the school COVID protocols and requested that ICS administration review the COVID protocols and consider recommending changes as appropriate based on current conditions in the local community and the recent CDC vaccine authorization for students age 5 through 11.

New Business:

- Board members discussed how to identify opportunities for students to participate in Christian service hours beyond the current 8th grade service hours program to include additional grades and external service projects in the community.
- Ms. Campbell presented the results from the October 2021 ITBS standardized testing. ICS classes continue to be above average compared to national results, ranking at between 57th and 75th percentile for class averages in the complete composite score. ICS classes excelled (>75th percentile) in many individual subject areas, including reading, written expression, conventions of writing, vocabulary, social studies, and science. Year-to-year trends confirm that ICS students do even better compared to national averages the longer they are at ICS, with this year's 8th grade class performing at a grade equivalent of high school 10th, 11th, and 12th graders in many subject areas and college level proficiency in conventions of writing and science.

Pastor's Report (Fr. Randy Tochtrop):

- Fr. Tochtrop reported on the status of the parish capital campaign and how it may affect timing of school capital investments such as gym floor repairs or replacement.

Next Meeting Date: The next IC School Board meeting will be Wednesday, January 5, 2022.