

Immaculate Conception Parish School Board Meeting Minutes September 1, 2021

Members Present:

John Litzelfelner, President
Joey Starke, Vice President
Tim Huff, Secretary

Shelly Meier, Board Member
Trina Hindman, Board Member
Todd Lentz, Board Member

Rose Miller, Home & School President
Michele Campbell, Principal
Fr. Randy Tochtrop, Pastor

Outside Communications:

- Additional information and introductions to the new Immaculate Conception School (ICS) teachers will be shared with the school and parish community.

Financial Report:

- Board members reviewed the July report for Fiscal Year 2022 (FY22; July 1, 2021 – June 30, 2022). Discussion included revenue and expenses associated with the Emergency Assistance for Non-Public Schools (EANS) grant program, and timing for revenue and expenses at the beginning of the school year. One month into Fiscal Year 2022, actual revenue and expenses were generally in line with budget.

Principal's report (Ms. Michele Campbell):

- Ms. Campbell reviewed the current payment status for curriculum fees and tuition, and the current school enrollment for the 2021-2022 school year, which is 36 students in pre-kindergarten and 130 students in K through 8th grade.

Committee Reports:

- **Athletic Committee (Ms. Trina Hindman)** – 8th grade girls' volleyball has joined with St. Mary to form an 8th grade team.
- **Christian Service** – No report.
- **Home and School (Ms. Rose Miller)** – No report; the next H&S meeting will be Sept. 20th.
- **Marketing Committee (Ms. Shelly Meier)** – Pre-kindergarten will be featured in the next Class of the Month church bulletin insert along with information about how ICS is incorporating Catholic faith into the curriculum (e.g. the Catholic Textbook Project [catholictextbookproject.com]).
- **Parish Council (Dr. Joey Starke)** – Dr. Starke attended the parish council meeting at IC in August, where they discussed the value of small group activities for building community, catechetical training for teachers, and improving communication, interaction, and support between groups at the school and parish.

Old Business: None

- Mr. Litzelfelner presented the School Board By-Laws for approval and signature by the Board members.

New Business:

- Ms. Campbell has provided current COVID guidelines to ICS families and discussed recommended policies with several physicians that are ICS parents. Physicians have noted that face masks for children are not as effective as for adults and may have detrimental mental health effects, particularly for younger children. Also, the local area is not currently seeing a notable increase in COVID in children. In addition to other sanitation procedures, ICS is currently able to space students in classrooms and not require that students wear masks. However, there are some situations where distancing is not possible (e.g. students going to lockers in hallways) and masks are required. Board members discussed the quarantine protocols from the Missouri Department of Elementary and Secondary Education (DESE), which require both the COVID positive and the exposed student to quarantine if both are not wearing masks and are unvaccinated. Board members discussed options for scheduling, staggering locker visits, and reducing time spent in close spacing with other students. Board members suggested that current procedures are sufficient, noting the mask requirement if social distancing cannot be maintained, and recommended that ICS continue to communicate the current procedures and continue to evaluate policies based on changing conditions.
- Board members discussed cleaning out unused classroom materials (e.g. computers, textbooks, broken furniture) to free up classroom space for School of Religious Education (SRE) and ICS usage.

Pastor's Report (Fr. Randy Tochtrop):

- Fr. Tochtrop reported a school maintenance issue (water damage due to poor surface water drainage) that was recently fixed and other minor maintenance issues that will be addressed in the near future.

Next Meeting Date:

- The next IC School Board meeting will be Wednesday, October 6, 2021.